

AFFTON CHRISTIAN CHURCH

9625 Tesson Ferry Road

ST. LOUIS, MO 63123-4382 (314) 631-5777 - FAX # (314) 631-8327

2014 APPLICATION AND PERMIT FOR USE OF CHURCH BUILDING AND GROUNDS

NAME OF INDIVIDUAL/GROUP: _____.

PURPOSE OF MEETING/FUNCTION: _____.

APPROXIMATE NUMBER OF PERSONS TO ATTEND MEETING/EVENT: _____.

DATE: _____.

MEETING SCHEDULE: BEGINNING TIME: _____ ENDING TIME: _____.

DAY OF WEEK: SUN MON TUE WED THUR FRI SAT

GROUPS THAT MEET MONTHLY PLEASE SUPPLY DATES OF MEETINGS:
(00/00/00)

WILL KITCHEN BE USED? YES NO MULTIPLE ROOMS? YES NO

AREA(S) OF BUILDING USE: _____.

NAME OF PERSON RESPONSIBLE FOR EVENT: _____.

ADDRESS:

PHONE #: _____

EMAIL ADDRESS _____

PAYMENT FOR USE OF BUILDING

We want to provide a place where our neighbors come together:
Neighbors from across the street or across town, new friends, families,
those in need of help and those with help to give.

We recognize that times are tough and as such, have embraced a
“*pay what you can afford*” concept by offering a few payment options:

1. Pay what you can afford. If unable to pay, give your time in service to others as payment.
2. Pay the full amount of the suggested price.
3. Pay the full amount of the suggested price, plus a little extra to “pay it forward.”

<u>FELLOWSHIP HALL</u>	\$50.00
<u>CLASSROOMS</u>	\$25.00

USE OF BUILDING IS FOR UP TO THREE (3) HOURS. IF MORE TIME IS NEEDED, PLEASE NOTIFY THE ADMINISTRATIVE ASSISTANT TO SEE IF ACCOMMODATIONS CAN BE MADE. **CHURCH FUNCTIONS HAVE PRIORITY OVER USAGE.**

Signature: _____ Date: _____.

Approved By: _____ Date: _____.

Area (s) assigned: _____.

Key # assigned: _____.

Donation Amount: _____ Date paid: _____.

I have read and reviewed the **Rules and Regulations** for the **Use of Building and Grounds of Affton Christian Church.**

X _____

REGULATION FOR USE OF CHURCH BUILDING AND GROUNDS

1. Affton Christian Church is glad to make its facilities available to groups within the community.
2. Church groups have first priority for the use of the facility. Permits are granted with the understanding that cancellations or changes may be made when necessary.
3. Application for use of facilities is to be made at least two (2) weeks prior to date desired.
4. The person requesting use of the facilities is responsible for the group's use of the building. **The responsible person must be twenty-one (21) years of age or older.**
5. **Facilities are to be left in same condition that they were found.**
6. Any arrangement of tables, chairs, etc. is to be done by group using the building; at the conclusion of meeting/function; they are to be left as they were found.
7. At the conclusion of the meeting/function, **all lights should be turned off and all exterior doors checked** and locked.
8. The church key is ONLY to be used by the approved group leader for said times and dates of meetings.
9. **No intoxicants are permitted on church premises (*).**
10. **The entire church building has been designated as a non-smoking facility.**
11. The group using the facilities is responsible for any damage or breakage.
12. **It is the stated policy of Affton Christian Church that: with the exception of law enforcement officers, POSSESSION OF FIREARMS IS PROHIBITED ON CHURCH PROPERTY.** Permission to change this prohibition can only be granted by the vote of the general board, and cannot be granted by any individual.
13. The General Board of the Church has approved a schedule of donations.
14. This application and permit is reviewed in December of each year.

* **General Board can vote to grant use of wine. Please allow sixty (60) day notice.**